

NOV 13 2018

Approved

**REQUEST FOR AGENDA PLACEMENT FORM**

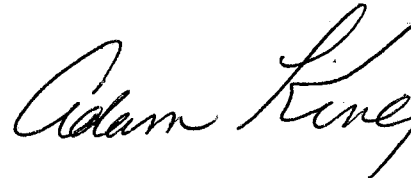
Submission Deadline - Tuesday, 12:00 PM before Court Dates

**SUBMITTED BY:** Sheriff Adam King

**TODAY'S DATE:** November 1, 2018

**DEPARTMENT:** Sheriff/560

**SIGNATURE OF DEPARTMENT HEAD:**



**REQUESTED AGENDA DATE:** November 13, 2018

**SPECIFIC AGENDA WORDING:**

Consideration for Membership in the Regional Organized Crime Information Center (ROCIC)

Cost is \$300.00 yearly with as many users/access as needed

**PERSON(S) TO PRESENT ITEM:** Sheriff Adam King or his designee

**SUPPORT MATERIAL:** (Must enclose supporting documentation)

**TIME:** 5 minutes

**ACTION ITEM:**     X    

**WORKSHOP** \_\_\_\_\_

(Anticipated number of minutes needed to discuss item) **CONSENT:** \_\_\_\_\_

**EXECUTIVE:** \_\_\_\_\_

**STAFF NOTICE:**

**COUNTY ATTORNEY:** X

**IT DEPARTMENT:** X

**AUDITOR:** \_\_\_\_\_X\_\_\_\_\_

**PURCHASING DEPARTMENT:** \_\_\_\_\_X\_\_\_\_\_

**PERSONNEL:** \_\_\_\_\_

**PUBLIC WORKS:** \_\_\_\_\_

**BUDGET COORDINATOR:** \_\_\_\_\_

**OTHER:** \_\_\_\_\_

\*\*\*\*\*This Section to be Completed by County Judge's Office\*\*\*\*\*

ASSIGNED AGENDA DATE: \_\_\_\_\_

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_

COURT MEMBER APPROVAL \_\_\_\_\_ Date \_\_\_\_\_

## POLICE DEPARTMENT

Billy J. Cordell, Chief of Police

October 24, 2018

Director Donna Williams  
Regional Organized Crime Information Center (ROCIC)  
545 Marriott Drive, Suite 850  
Nashville, TN 37214

I would like to take this opportunity to nominate the Johnson County Sheriff's Office for Membership in the Regional Organized Crime Information Center.

Sheriff Adam King and his department, has a reputation of integrity and professionalism.

The Johnson County Sheriff's Office is well respected and would be a great addition to the Texas Membership of ROCIC.

If you have any questions please contact me at 817.426.9913.

Sincerely,



Billy J. Cordell  
Chief of Police





**Regional Organized Crime Information Center**  
545 Marriot Drive Suite 850 Nashville TN 37214  
1-800-238-7985  
membership@rocic.riss.net  
www.riss.net

**MEMORANDUM OF AGREEMENT**

**JOHNSON COUNTY SHERIFF'S OFFICE**

ROCIC Agency  
Number

Name of Agency

**CLEBURNE, TEXAS 76031**

City and State

**ADAM KING**

Agency Administrative Head (Please type or print)

As members of the **Regional Organized Crime Information Center**, all designated personnel from this Agency shall abide by the Constitution & By-Laws that govern this organization, and follow the policies, procedures, and guideline concerning the use of all services rendered by the **Regional Organized Crime Information Center**.

This Agency also agrees to abide by the principles set forth in 28 CFR 23, §23.20. "Each participating agency, as a condition of participation, must accept in writing those principles which govern the submission, maintenance and dissemination of information included as part of the interjurisdictional system." (48454 Federal Register/Vol.58, No. 178, Rules and Regulations 28 CFR Part 23, §23.30 (d)(2)).

The purpose of regulation 28 CFR Part 23 is to assure that all criminal intelligence systems are utilized in conformance with the privacy and constitutional rights of individuals. Therefore, all information submitted to the **Regional Organized Crime Information Center** shall conform to 28 CFR Part 23, §23.20 (attached) and will remain the property of the submitting agency.

*Donna Williams*

Donna Williams, ROCIC Director

*Adam King*

Signature of Administrative Head

*November 13, 2018*

Date

Date



# APPLICATION FOR MEMBERSHIP

Regional Organized Crime Information Center

Date: 11/25/18

A completed ROCIC Application for Membership must be received by the Director of ROCIC 45 days prior to a regularly scheduled Board of Directors Meeting to be eligible for approval for membership. The application must be accompanied by a Memorandum of Agreement signed by the Administrative Head and Member Agency sponsor letter.

Administrative Head, Title <b>ADAM KING</b>		Email Used Daily <b>adam@johnsoncountytexas.org</b>	
Agency Name <b>JOHNSON COUNTY SHERIFF'S OFFICE</b>		ORI Number <b>1260000</b>	County <b>JOHNSON</b>
Street Address <b>1102 E. KILPATRICK, SUITE A</b>		City, State, Zip <b>CLEBURNE, TEXAS 76031</b>	
Mailing Address <b>1102 E. KILPATRICK, SUITE A</b>		City, State, Zip <b>CLEBURNE, TEXAS 76031</b>	
No. of Sworn Personnel	Agency Phone Number <b>(817) 556-6058</b>	Agency Fax Number <b>(817) 556-6051</b>	Billing Email <b>vickim@johnsoncountytexas.org</b>
No. Assigned to Intelligence			

Person to be ROCIC Executive Member	Title	Mobile Phone Number
Email Used Daily		

Person to be ROCIC Representative	Title	Mobile Phone Number
Email Used Daily		

For additional Authorized/RISSNET ROCIC Users, please refer them to:  
[www.riss.net/register](http://www.riss.net/register)

This agency agrees to abide by the rules and policies of ROCIC in all matters connected with ROCIC Membership.  
Signature of Agency Administrative Head: \_\_\_\_\_

<input type="checkbox"/> Application Complete	Board of Directors Action: _____
<input type="checkbox"/> MOA	
<input type="checkbox"/> Sponsor Letter	Date: _____ Deputy Director Approval: _____
<input type="checkbox"/> LEC Agency Review Form	

**Role Explanations of each designation:**

**Administrative Head** – (one per agency) Head of the agency. Authorized User.

**Executive** – (one per agency) Overall responsible for the functions of ROCIC within your agency. Can be the Administrative Head or designee. Authorized user.

**Representative** – (one per agency) Responsible for gathering criminal intelligence, maintaining the ROCIC records within your agency and handling correspondence and requests for assistance from other ROCIC members. Serves as primary contact for all ROCIC services. Authorized user and RISSNET user.

**Authorized User** – Authorized to have Criminal Information inquiries returned directly to them instead of to the Representative. Authorized to make case related patch calls through the 800 number.

**RISSNET user** – Authorized to have secure access to RISSNET resources. The Representative will automatically have access to RISSNET Resources.